



**CITY OF WHARTON  
PARKS AND RECREATION COMMITTEE  
MEETING**

**Monday, March 28, 2022  
6:30 PM**

***CITY HALL 120 EAST CANEY STREET  
WHARTON, TEXAS 77488***

**NOTICE OF  
CITY OF WHARTON  
PARKS AND RECREATION COMMITTEE MEETING**

Notice is hereby given that a Parks and Recreation Committee Meeting will be held on Monday, March 28, 2022 at 6:30 PM at the Wharton City Hall, 120 East Caney Street, Wharton, Texas, at which time the following subjects will be discussed to-wit:

**SEE ATTACHED AGENDA**

Dated this 24th day of March 2022.

By: Joseph R. Pace  
Joseph R. Pace, City Manager

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Parks and Recreation Committee Meeting is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin board, at City Hall of said City or Town in Wharton, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on March 24, 2022, at 4:30 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

The Wharton City Hall is wheelchair accessible. Access to the building and special parking is available at the primary entrance. Persons with disabilities, who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at (979) 532-4811 Ext. 225 or by FAX (979) 532-0181 at least two (2) days prior to the meeting date. BRAILLE IS NOT AVAILABLE.

Dated this 24th day of March 2022.

**CITY OF WHARTON**

By: Paula Favors  
Paula Favors  
City Secretary



**A G E N D A**  
**CITY OF WHARTON**  
**Parks and Recreation Committee Meeting**  
**Monday, March 28, 2022**  
**City Hall - 6:30 PM**

**Call to Order.**

**Roll Call.**

**Public Comments.**


**Review and Consider:**

1. Minutes from the meeting held January 10, 2022.
2. Resolution: A resolution of the Wharton City Council approving a Memorandum of Understanding with the Caney Creek Conservation Foundation regarding the use of Guadalupe Park and authorizing the Mayor of the City of Wharton to execute all documents related to said Memorandum of Understanding.

**Adjournment.**

City of Wharton  
120 E. Caney Street  
Wharton, TX 77488

# PARKS & RECREATION COMMITTEE

Meeting Date:	3/28/2022	Agenda Item:	Minutes from the meeting held January 10, 2022.
Attached are the minutes from the meeting held January 10, 2022.			
City Manager: Joseph R. Pace		Date: Thursday, March 24, 2022	
Approval: 			
Mayor: Tim Barker			

**MINUTES  
OF  
CITY OF WHARTON  
CITY COUNCIL PARKS AND RECREATION COMMITTEE MEETING  
City Hall, 120 East Caney Street, Wharton, Texas  
Monday, January 10, 2022  
6:15 p.m.**

City Manager, Joseph R. Pace, declared a meeting of the City Council Parks and Recreation Committee duly open for the transaction of business at 6:15 p.m.

Committee Members present were: Councilmember, Russell Machann; Councilmember, Steven Schneider and Councilmember, Terry Freese.

Committee Member absent was: None.

Council Member present was: Councilmember, Clifford Jackson.

Staff Members present were: City Manager, Joseph R. Pace; Assistant to the City Manager, Brandi Jimenez; Finance Director, Joan Anel and Planning and Development Specialist, Krystal Hasselmeier,

Staff Members absent were: Ms. Stephanie Konvicka and Mr. Adraylle Watson of the Beautification Commission.

Visitors present were: None.

Public comments. There were no public comments.

The first item on the agenda was to review and consider minutes from the meeting held November 22, 2021. Councilmember, Russell Machann, made a motion to approve the minutes as presented. Councilmember, Terry Freese, seconded. All voted in favor.

The second item on the agenda was to review and consider Request from the City of Wharton Beautification Commission for authorization to implement and fundraise for a Dog Park. Planning and Development Specialist, Krystal Hasselmeier, stated that the City of Wharton's Beautification Commission was requesting the City Councils authorization to establish a City of Wharton Dog Park in an existing City Park and also allow the Commission to conduct fundraising efforts for the Dog Park. She stated that if approved, the Beautification Commission would take steps to get estimates for the establishment of the dog park and would work closely with the Parks and Recreation Department in the implementation and maintenance plan of the park. She stated that the Beautification Commission was proposing portions of either Mayfair Park or Mockingbird Park for the Dog Park, though welcomes any guidance on locations by the Council. She stated that the Commission offered Mayfair Park as the preferred location for a small dog park because of its' proximity to the Santa Fe Trail that allows for easy access, is centrally located in

town, and has public parking available. After some discussion, Councilmember, Russell Machann, made a motion to recommend to the City Council to authorize the implementation and fundraise for a Dog Park. Councilmember, Terry Freese, seconded the motion. All voted in favor.

The third item on the agenda was adjournment.


The meeting adjourned at 6:26 p.m.

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Joseph R. Pace, City Manager

City of Wharton  
 120 E. Caney Street  
 Wharton, TX 77488

## PARKS & RECREATION COMMITTEE

Meeting Date:	3/28/2022	Agenda Item:	Resolution: A resolution of the Wharton City Council approving a Memorandum of Understanding with the Caney Creek Conservation Foundation regarding the use of Guadalupe Park and authorizing the Mayor of the City of Wharton to execute all documents related to said Memorandum of Understanding.
<p>The City of Wharton staff met with Mr. Walter Garrett, Director of the Caney Creek Conservation Foundation, on March 22, 2022, in reference to a Memorandum of Understanding (MOU) for the use of Guadalupe Park.</p> <p>Mr. Garrett and his Foundation have maintained a Community Garden at Guadalupe Park for several years with a verbal authorization from the City Manager’s office and Mr. Garrett wanted to make the agreement more formal. Mr. Garrett has maintained the property in good condition and Mr. Baker, Facilities Maintenance Director, agreed that the arrangement has been advantageous to the park and the neighborhood.</p> <p>Attached is a draft of the MOU for a period of 2 years with an exhibit of the park. Mr. Garrett will be present at the City Council meeting to address any questions.</p>			
City Manager: Joseph R. Pace		Date: Thursday, March 24, 2022	
Approval: 			
Mayor: Tim Barker			



# City of Wharton

120 E. Caney • Wharton, TX 77488  
Phone (979) 532-2491 • Fax (979) 532-0181

## MEMORANDUM

**DATE:** March 22, 2022  
**FROM:** Gwyneth Teves, Director of Planning & Development  
**TO:** City of Wharton City Council Parks & Recreation Committee  
**SUBJECT:** Request from Caney Creek Conservation Foundation for use of Guadalupe Park

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The City of Wharton staff met with Mr. Walter Garrett, Director of the Caney Creek Conservation Foundation on March 22, 2022, in reference to a Memorandum of Understanding (MOU) for the use of Guadalupe Park.

Mr. Garrett and his Foundation have maintained a Community Garden at Guadalupe Park for several years with a verbal authorization from the City Manager's office and Mr. Garrett wanted to make the agreement more formal. Mr. Garrett has maintained the property in good condition and Mr. Baker, Facilities Maintenance Director, agreed that the arrangement has been advantageous to the park and the neighborhood.

Attached is a draft of the MOU for a period of 2 years with an exhibit of the park. Mr. Garrett will be present at the City Council meeting to address any questions.

If you should have any questions, please contact me at 979-532-2491 ext. 238. Thank You.

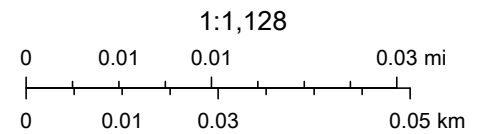


# Guadalupe Park



3/22/2022, 9:43:00 AM

 Parcels



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Wharton Central Appraisal District, BIS Consulting - www.bis...

MEMORANDUM OF UNDERSTANDING ("MOU") BETWEEN THE CITY OF WHARTON AND CANEY CREEK CONSERVATION FOUNDATION

WHEREAS, City of Wharton ("City") has Guadalupe Park, a public city park, and

WHEREAS, the Caney Creek Conservation Foundation has requested of the city the use of a portion of Guadalupe Park for use to maintain a community garden and plant trees; and

WHEREAS, there is a need to formulate the responsibilities of the Caney Creek Conservation Foundation and the City for the management and use of that portion of Guadalupe Park the Foundation will use. (Exhibit A)

BE IT THEREFORE AGREED AS FOLLOWS:

The Caney Creek Conservation Foundation will have use of a portion of Guadalupe Park from March 28, 2022 until March 28, 2024 and unless terminated by either party upon ninety (90) days written notice.

The Caney Creek Conservation Foundation will be responsible for the management and maintenance of that portion of the park for the time that it is under their control.

The Caney Creek Conservation Foundation will make no extensive changes or modifications to that portion of Guadalupe Park without the written consent of the City.

The Caney Creek Conservation Foundation acknowledges that it is not claiming any ownership interests in the property.

The Caney Creek Conservation Foundation acknowledges that the City is not financially responsible for the use by the Foundation, nor will the City be liable for any future claims or damages that may result from the use by the Foundation.

IN WITNESS WHEREOF, the City and the Caney Creek Conservation Foundation hereto have caused this MOU to be duly executed on the day and year first above written

City of Wharton, Texas

Caney Creek Conservation Foundation

BY: \_\_\_\_\_

BY: \_\_\_\_\_

NAME: \_\_\_\_\_

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

**CITY OF WHARTON  
RESOLUTION NO. 2022-XX**

**A RESOLUTION OF THE WHARTON CITY COUNCIL APPROVING A MEMORANDUM OF UNDERSTANDING WITH THE CANEY CREEK CONSERVATION FOUNDATION REGARDING THE USE OF GUADALUPE PARK AND AUTHORIZING THE MAYOR OF THE CITY OF WHARTON TO EXECUTE ALL DOCUMENTS RELATED TO SAID MEMORANDUM OF UNDERSTANDING.**

**WHEREAS,** The City of Wharton City Council wishes to approve a Memorandum of Understanding with the Caney Creek Conservation Foundation regarding the use of Guadalupe Park; and,

**WHEREAS,** The Wharton City Council wishes to authorize the Mayor of the City of Wharton to execute all documents relating to said Memorandum of Understanding.

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WHARTON, TEXAS:**

**SECTION I.** The Wharton City Council hereby approves the Memorandum of Understanding with the Caney Creek Conservation Foundation regarding the use of Guadalupe Park.

**SECTION II.** The Wharton City Council hereby authorizes the Mayor of the City of Wharton to execute all documents related to said Memorandum of Understanding.

**SECTION III.** That this resolution shall become effective immediately upon its passage.

**PASSED, APPROVED, and ADOPTED** this 28<sup>th</sup> day of March 2022.

**CITY OF WHARTON, TEXAS**

**By:** \_\_\_\_\_  
**TIM BARKER**  
Mayor

**ATTEST:**

\_\_\_\_\_  
**PAULA FAVORS**  
City Secretary